

Chautauqua Lake Rowing High School Club Team Registration Procedure

1. **CLRA registration**: go to web site, www.rowchautauqua.org to the “High School Registration” tab. Go to button “Registration Open!”. This takes you to TeamSnap registration page. Register in TeamSnap site completing all the required information. Make sure you check that you wish to receive email and SMS (alerts/text messages).

Next step is to download / read the current year Parent Athlete Handbook. US Rowing requires that an athlete is capable of swimming as with details noted in the Handbook. **Both parent and athlete should read** the policies in the Handbook. Print the last page; both parent and student should complete the signature page. Bring this page to your first on site practice.

The next step is payment. There are 3 selections: Rower, Coxswain, & Coach. If you are a Rower, you would select Rower or select coxswain if that is your primary role. NOTE: the security deposit of \$100 is included with the dues total. It is refundable as in the past if the athlete complies with the requirements in the handbook. You can make your payment online using credit card (Visa or Master Card). A transaction fee charged by the card companies is added to the final total. You may also elect to pay by cash or check at practice. Athletes should be paid in full no later than the first day of practice. Kathleen McCarthy Scholarships are available for those in financial need. The information is on our web site.

2. **US Rowing Waiver: Choose the BASIC Membership – CLRA Team Code: N4RSC**: The next step is to open the US Rowing web site. The button to US Rowing can be found on the High School page. Click the “US Rowing On-Line Waiver” button. On the US Rowing Membership Portal, choose **INDIVIDUALS** (not Organizations) and **Log in** (for returning athletes) or **Join** (for new athletes). There are several levels of membership within US Rowing. The only one required for the High School Club Team is Basic Membership for the cost of \$25.00. For Kathleen McCarthy Scholarship applicants, see our web site. The Team does not prohibit you from joining US Rowing at a different level, but it is **NOT** required. Only Basic Level is necessary. Also, there is **NO** requirement for you to donate to US Rowing. If no donation is made, you need to select “Not Now” for the donation questions. You will be asked for information and maybe some rowing questions. Associate with team: Chautauqua Lake Rowing. **CLRA Team Code: N4RSC**. If needed, two helpful videos can be found at the following link:
<http://www.usrowing.org/about/membershipbenefits/tutorials>.

Retain passwords for future use of the site. Note that your member number is used for your US Rowing login in addition to a password.

3. **Phone App**: To have update information including schedules, directions, etc. go to your phone’s App Store. Download the app TeamSnap, Sports Team Management. Parents can also obtain this app. This is a great way to stay current on our schedule or see if there are any upcoming events. The app can also be used to set up the calendar app on the phone.